



MEMORANDUM

Date: November 17, 2013
TO: Driving School Owners
FROM: Jean Ferguson Oswald
SUBJECT: Driver Education Instructor Advanced Classroom Instruction

Location

One Way Driver Academy
Sharonda Ellerby
2222 North Howard Street
Baltimore, Maryland 21218

12/28-1/5 Classroom

Dates & Times

December 28, 2013	9:00 am – 3:00 pm
December 29, 2013	9:00 am – 3:00 pm
January 4, 2014	9:00 am – 3:00 pm
January 5, 2014	9:00 am – 3:00 pm

This schedule reflects instructor trainer hours. Each student must have his/her own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook. These supplies are available from the course sponsor.

Tuition Fee: \$325

Registration: Complete attached registration form and mail with full payment in advance to:
One Way Driver Academy
Tiffany Whitfield
2222 North Howard Street
Baltimore, Maryland 21218

Please call prior to deadline to verify receipt of enrollment/payment. (410) 462-2020

Enrollment Deadline: December 27, 2013

Enrollment: Limited to 12 instructor candidates

MVA Approved instructor for this course: Sharonda Ellerby

Registration Form for Advanced Instructor Classroom Course

Student Name: _____

Address: _____

City, State, Zip: _____ **Contact Phone:** _____

Email: _____

Apprentice Badge Number: _____

Driving School: _____

School Address: _____

School Address: _____

School Fax: _____

Contact Person at School: _____

Contact Phone: _____

Contact Email: _____

Course Dates:

Location: One Way Driver Academy, 222 North Howard Street, Baltimore, Maryland 21218

Fee: \$325.00

VISA/MASTER CARD/DEBIT CARD ACCEPTED

Card Number: _____ **Expiration Date:** _____

Signature of Cardholder: _____

Class is limited to the first 12 paid enrollees. Registration is only accepted with payment. NO REFUNDS after the first day of class.

Mail/Fax registration form and payment to:

One Way Driver Academy
Tiffany Whitfield
222 North Howard Street
Baltimore, Maryland 21218
Fax 410-462-8298